

August 9, 2017

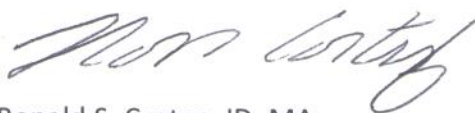
**A&BS CABINET**

Re: University Vehicle Policy

UC policy BFB-BUS-46 defines guidelines for the use of university vehicles, including topics such as fleet services, insurance, and citations. Criteria is established in this policy that defines the conditions under which an employee can use and drive University-owned vehicles.

Section III-B-4 states "University vehicles shall not be used regularly for transportation between personal residences and University Campuses or other work locations. " Few specific exceptions are noted to this policy. Thank you for sharing this reminder with your team.

With appreciation,



Ronald S. Cortez, JD, MA  
Vice Chancellor

Attachment

